

**KINDER MORGAN COCHIN LLC  
TENDERING AND SCHEDULING POLICY**

This section defines the procedure for Tendering volumes for transportation via Carrier's Rules and Regulations Tariff.

To implement this policy, the following procedures have been established:

1. Carrier is under no obligation to accept a tender for transportation on the Portland Airport line segment, unless the Shipper has electronically submitted the formal nomination spreadsheet to the Carrier by the 15<sup>th</sup> of each month the volumes to be tendered for the subsequent month. If the 15<sup>th</sup> falls on the weekend or holiday, then Shippers must have electronically delivered to Carrier the volumes to be tendered no later than close of business of the preceding work business day. The nomination spreadsheet must identify whether the product that is to be shipped is under the intrastate rate or the interstate tariff.
2. Nominations shall be submitted electronically to the Line Scheduler. Current Line Scheduler can be obtained by calling (714) 560-4832.
3. Carrier will generate monthly schedules from the above information and distribute them to the Shippers and to Suppliers and Consignees identified by the Shippers by the 25<sup>th</sup> of the month prior to shipment.
4. Shippers must submit changes in batch volumes, destinations, Suppliers and Consignees at least 7 working days prior to shipment to be assured of implementation. Carrier recognizes that unusual conditions, emergencies, etc. can require a waiver of the 7-day notification requirement. Shippers requesting a waiver of the 7-day requirement may be accommodated if Carrier determines that any changes to the shipment schedule caused by the request are not unduly disruptive to other Shippers or the pipeline operations. Changes shall be submitted as in Item 1 above.
5. Carrier will distribute schedule updates to Shippers; Suppliers and Consignees by Wednesday of each week. This update will have the latest approved revisions and updated times. To receive these schedule updates, please contact your Line Scheduler.